



Aspen Warranty Instructions

Please follow these procedures when you have an Aspen warranty

Coil warranty other than TXV issue

1. Remove the coil Mylar model sticker and affix to the Aspen warranty form
2. Fill out the warranty form with your branch name and address
3. If possible process a debit to Aspen for the warranty coil and fill out the debit memo section
4. If you have the contractor info fill out the contractor section
5. State the reason for the warranty in the Defect section
6. Take a copy of the filled out Warranty Report Form and save for your records along with your debit memo
7. Send back to Aspen the original filled out Warranty Report Form along with a copy of your debit memo and mail to the address stated on the form.
8. As long as you have removed the Aspen Mylar coil model sticker and affixed to the warranty you can now scrap the warranty coil

Coil Warranty for TXV

1. Do not remove the coil Mylar model sticker for a TXV warranty
2. Follow the steps 2 through 7 as stated above
3. It is required that the TXV always be sent back to Aspen so the TXV can be sent back to the manufacturer for testing to determine the cause for the TXV failure.

Air Handler Warranty

1. Do not remove the Air Handler Mylar model sticker for a warranty
2. Follow the steps 2 through 7 as stated above
3. It is required that all Electrical Parts and Taco Hydronic Pumps and Coils be sent back to Aspen

If you have any further questions please give Dave a call! **Dave Kay (714) 345-8639**

